

CHRISTIAN COLLEGE KATTAKADA

Affiliated to the University of Kerala

AQAR
2011-2012



Thiruvananthapuram
695572

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2011-12

1.Details of the Institution

1.1 Name of the Institution

CHRISTIAN COLLEGE

1.2 Address Line 1

KATTAKADA

Address Line 2

KATTAKADA

City/Town

THIRUVANANTHAPURAM

State

KERALA

Pin Code

695572

Institution e-mail address

christiancollegektda@gmail.com

Contact Nos.

0471-2290357, 0471-2290243

Name of the Head of the Institution:

Dr. Glory Mathew

Tel. No. with STD Code:

0471-2290357

Mobile:

9447586110

Name of the IQAC Co-ordinator:

Smt. Sunitha Rani S.P.

Mobile:

9446557065

IQAC e-mail address:

iqacchristiancollegektda@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

NIL

OR

1.4 NAAC Executive Committee No. &Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
The EC no.is available in the right corner-bottom
of your institution's Accreditation Certificate)*

EC/58/RAR/087

1.5 Website address:

www.christiancollegektda.org

Web-link of the AQAR:

http://www.christiancollegektda.org/aqar.php

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	81.75	2004	2009
2	2 nd Cycle	B	2.55	2012	March 2017
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

23.05.2003

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (DD/MM/YYYY)
 ii. AQAR _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)
 v. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC12B

Grant-in-aid +Self Financing Totally Self-financing

1.10 Type of Faculty/Programmeme

Arts Science Commerce Law PEI(PhysEdu)

TEI (Edu) Engineering Health Science Management

Others(Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF KERALA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

Nil

UGC-CE

Nil

UGC-Special Assistance Programmeme

Yes

Nil

UGC-Innovative PG programs

Nil

Any other (*Specify*)

Nil

UGC-COP Programs

Nil

2.IQACComposition and Activities

2.1No. of Teachers

14

2.2No. of Administrative/Technical staff

1

2.3No. of students

2

2.4No. of Management representatives

2

2.5No. of Alumni

2

2. 6No. of any other stakeholder and
community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

24

2.10No. of IQAC meetings held

2

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Theme

2.14 Significant Activities and contributions made by IQAC

- (a) **Improving the quality of Academics.**
- (b) **Insisting ICT enabled class room teaching**
- (c) **Promoting the faculty to do refresher/orientation programs.**
- (d) **Motivating the students and the staff to do research and providing them with assistance.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Construction of Women's Hostel (II Phase)	UGC grant utilised for construction.
Systematic upgradation of library facilities	Upgradation of library facilities is in progress.
Improving computer facilities in library	Installation of computers completed (4Nos)

Laboratory facilities	Renovated Science laboratories and more computers (4 Nos) installed in departments.
NSS Activities	<p>Following programmes were organised</p> <ul style="list-style-type: none">) Planted saplings in the campus and distributed 3,000 seedlings to the students in connection with 'Haritha Keralam' programme on 9 & 10.6.2011) 'Sadhbhavana Divas' on 20.8.2011) Anti-drug campaign and a rally was conducted on 27.7.2011) Awareness programme on HIV-AIDS was conducted) A seminar on 'Environment and Health' conducted on 14.9.2011) Orientation programme conducted on 24.11.2011) Organised 'Yuva Maithri' Campaign and distributed Dhanya Kits (raw food materials) to 100 poor families living around the campus on 22.12.2011) Blood donation camp conducted on 24.1.2012 in collaboration with Hindustan Liver Limited, TVPM and 71 bags of blood were donated
Data sheet regarding teacher vacancies is prepared to recruit guest lecturers for the coming academic session.	Guest Lectures (10 Nos) appointed

** Attach the Academic Calendar of the year as Annexure.(Attached as Annexure II)*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programs

Level of the Program	Number of existing Programs	Number of programs added during the year	Number of self-financing programs	Number of value added / Career Oriented programs
PhD	NIL	NIL	NIL	NIL
PG	3	NIL	NIL	NIL
UG	8	NIL	NIL	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	3	NIL	NIL	NIL
Diploma	3	NIL	NIL	NIL
Certificate	2	NIL	NIL	NIL
Others	2 (DCA & DTP)	NIL	NIL	NIL
Total	21			
Interdisciplinary	NIL	NIL		
Innovative	NIL	NIL		

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programs:

Pattern	Number of programs
Semester	11
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders*Alumni

Parents

Employers

Students

(On all aspects)

Mode of feedback: Online

Manual

Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure (Attached as Annexure III)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	45	19	26	0	0

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	10	-	-	-	-	-	-	2	10

2.4 No. of Guest and Visiting faculty and Temporary faculty

10

Nil

Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	20	7
Presented papers	7	10	1
Resource Persons	0	0	13

2.6 Innovative processes adopted by the institution in Teaching and Learning:

***ICT enabled teaching, peer assisted learning were followed**
***Invited talks, outdoor interactions, internal seminars, panel discussions on vital issues, documentary films and discussions were organised**

2.7 Total No. of actual teaching days During this academic year

174

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

5		
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2.10 Average percentage of attendance of students

86.33

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG	455	13	35	16	21	85
PG	39	21	74	5	0	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Feedback collected from students

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programs</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	0
HRD programs	0
Orientation programs	1
Faculty exchange programs	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	3
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	NIL	NIL	NIL
Technical Staff	10	NIL	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Initiatives were taken to encourage faculty for submitting proposals to funding agencies such as UGC/DST/DBT to get minor and major research projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	2	0	1
Outlay in Rs. Lakhs	6.56	11.41	0	8.00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	8	0	0
Outlay in Rs. Lakhs	-	6.95	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	9	2	1
Non-Peer Review Journals	0	1	1
e-Journals	4	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2011-2012	UGC	8,77,800	8,77,800
Minor Projects	2011-2012	UGC	2,70,000	2,70,000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total			11,47,800	11,47,800

3.7 No. of books published) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	2	2	0	12
Sponsoring agencies			Kerala State Council for Science Technology & Environment (KSCSTE)		PTA, Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency **11,47,800** From Management of University/College **Nil**
 Total **11,47,800**

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
2	1	Nil	Nil	1	Nil	Nil

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them **3**
6

3.19 No. of Ph.D. awarded by faculty from the Institution **Nil**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF **1** SRF **NIL** Project Fellows **NIL** Any other **NIL**

3.21 No. of students Participated in NSS events:

University level **169** State level **Nil**
 National level **Nil** International level **Nil**

3.22 No. of students participated in NCC events:

University level **106** State level **Nil**
 National level **3** International level **Nil**

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

-) **Anticorruption campaigning**
-) **Blood Donation camp**
-) **Seminar on 'Save Energy'**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	22.86 acres	Nil	Nil	22.86 acres
Class rooms	45	Nil	Nil	45
Laboratories	9	Nil	Nil	9
Seminar Halls	1	Nil	Nil	1
No. of important equipments purchased (1-0 lakh) during the current year.	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others		1. Installation of Water Purifiers	PTA	4
		2. Computer purchasing	PTA	8

4.2 Computerization of administration and library

Partially computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs)	No.	Value (Rs)	No.	Value (Rs)
Text Books	28638	52,61,600	692	1,08,300	29330	53,69,900
Reference Books	1864	9,52,504	26	15,960	1890	9,68,462
e-Books	-	-	-	-	-	-
Journals	16	2000	-	-	16	2000
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	120	-	30	-	150	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	54	19	10	-	-	-	25	-
Added	8	2	-	-	-	2	4	-
Total	62	21	10	-	-	2	29	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Internet awareness programme for students

4.6 Amount spent on maintenance in lakhs :

i) ICT	6,47,018/-
ii) Campus Infrastructure and facilities	12,25,285/-
iii) Equipments	3,50,509/-
iv) Others	6,77,660
Total :	29,00,462/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC Committee gave direction to reinforce several activities under

-) **Career and Vocational Planning**
-) **Academic Tutorial System**
-) **Counselling**
-) **Anti Ragging Committee**
-) **Committee against Sexual harassment of Women**

5.2 Efforts made by the institution for tracking the progression

Faculty were assigned to monitor the functioning of committees and meetings were held under IQAC to monitor the progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
455	39	Nil	Nil

(b) No. of students outside the state

7

(c) No. of international students

Nil

Men

No	%
472	37.04

Women

No	%
802	62.95

Demand ratio: 1: 50

Dropout %: 2.19

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
229	162	25	737	5	1298	230	187	26	682	8	1274

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students are being trained for appearing in Competitive Examinations such as Banking Service, SSC, PSC, Railway Recruitment etc and Physical training for recruitments

No. of students beneficiaries

56

5.5 No. of students qualified in these examinations

NET **2** SET/SLET **2** GATE **0** CAT **0**
 IAS/IPS etc **0** State PSC **16** UPSC **---** Others **13**

5.6 Details of student counselling and career guidance

The Career Guidance Cell (CGC) provides services in full-time placements for both undergraduate and post-graduate students, counselling programmes for students to get wide spread knowledge in various opportunities in higher education. This Cell is an initiative of a group of faculty in our college. The main objective of this cell is to provide necessary information to the economically backward students to achieve proper goal in education and career.

No. of students benefitted

58

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	15	1	5

5.8 Details of gender sensitization programs

An orientation programme was organised on gender sensitization. Women's cell initiated debates and seminars on women empowerment.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **98** National level **4** International level **Nil**

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution From PTA	192	48000/-
Financial support from Government	1069	Fee concession
Financial support from other sources a. Faculty	11	22,000/-
b. SCM	5	5000/-
c. Management	10	10,000/-
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The college commits to maintain high educational standards to foster and inspire student success and to equip students for diverse job opportunities. By ensuring strong leadership and distinguished faculty to elevate the college to a centre for excellence, we create a enriched learning environment that empowers our rural students to transform their lives. Managed by the society for Higher Education of the CSI South Kerala Diocese, the college avows to uplift the rural neighbourhood socially and economically, by providing the youth opportunities of higher education. The curriculum that covers humanities, science, technology and commerce, provides the students of this developing area with the knowledge and expertise that are imperative for self-development. The major concern of the college include imparting quality education and training to the students and guiding them to be responsible citizens who are conscious in affirming their commitment to God, the society and humanity.

6.2 Does the Institution has a management Information System

Yes.

- ✓ **College staff council including HOD 's and elected members**
- ✓ **For the smooth and effective functioning of the College, interactions with stakeholders comprising of**
 -) **Faculty**
 -) **Parents**
 -) **alumni**
 -) **students**
- ✓ **Feedback received from faculty, students, alumni and other stake-holders are considered for continuous review which is relevant to the changing needs of higher education.**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Since the college follows curriculum of Kerala University there is little scope in internal curricular designing. A curriculum committee functioning in our college periodically discuss about the revision of curriculum and informs the academic bodies of the University.

6.3.2 Teaching and Learning

Although the syllabus is framed by the university, department adopts innovative processes in teaching and learning.

- 1. The faculty of each department meet at the beginning of each academic session for term-wise allocation of syllabus, assignments, contents, fix dates for the term-end tests and prepare the academic calendar of that session.**
- 2. The Departments organize student's seminars, quiz contests etc.**
- 3. Field study, Symposium, Project work and dissertation work were carried out by all the departments of the College.**
- 4. Teachers of the Post Graduate Department make use of ICT for innovative teaching.**

6.3.3 Examination and Evaluation

Semester system with continuous evaluation is followed.

In each semester two internal examinations were conducted to evaluate the performance of the students. Second internal exam was conducted as model exam. The answer scripts were valued and issued to the students and for the below average students remedial classes were conducted.

6.3.4 Research and Development

During this academic year seminars/ conferences:

- ✓ Attended: International -1 National - 20 State - 7**
- ✓ Presented: International - 7 National - 10 State - 1**

Publications

- ✓ International Peer reviewed - 9**
- ✓ National Peer reviewed - 2**
- ✓ International Non Peer reviewed - 0**
- ✓ National Non Peer reviewed - 1**
- ✓ Major projects- 3**
- ✓ Minor Projects- 4**

Faculty participation

Orientation Programmes - 6

6.3.5 Library, ICT and physical infrastructure / instrumentation

To develop and update facilities in the library, ICT and infrastructure, the College has adopted the following strategies:

- 1. The infrastructure has been remarkably improved.**
- 2. Latest books and journals were purchased and subscribed.**
- 3. Some departments maintain library of its own.**
- 4. Annual budgetary allocation is made available to each department for purchasing equipments, text and reference books.**

6.3.6 Human Resource Management

The human resource of the college is managed in a free and democratic manner.

- ❖ As per the University Statutes a Student's Union is functioning with elected members.**
- ❖ Staff Council discuss relevant matters regarding teaching and non-teaching staff.**
- ❖ A governing body manages and improves the total human resource of the college.**

6.3.7 Faculty and Staff recruitment

Faculty and staff are recruited transparently as per Government/ University norms. Selection committee includes Government nominee, University subject expert, management nominee, Head of the Department and Head of the Institution

6.3.8 Industry Interaction / Collaboration

End semester projects of PG students were carried out in collaboration with Vikram Sarabhai Space Centre (VSSC), Centre for Earth Science & Studies (CESS), National Institute for Interdisciplinary Science and Technology (NIIST), Tropical Botanic Garden & Research Institute (TBGRI) etc

6.3.9 Admission of Students

***Admission is strictly on the basis of merit following rules & regulations of University of Kerala.**

*** College provides prospectus to the students at the time of admission which shows course details, admission procedure and fees structure.**

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> ✓ Group insurance ✓ Employees Co-Operative Society ✓ Accidental Insurance Schemes ✓ Provident Fund ✓ Festival Advance ✓ Pension Schemes ✓ Gratuity
Non teaching	<ul style="list-style-type: none"> ✓ Group insurance ✓ Employees Co-Operative Society ✓ Accidental Insurance Schemes ✓ Provident Fund ✓ Festival Advance ✓ Pension Schemes
Students	<ul style="list-style-type: none"> ✓ Accidental Benefit Schemes ✓ Government Scholarships ✓ Students Endowment Scheme ✓ Award/Prize.

6.5 Total corpus fund generated

37,000/-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Collegiate Edn.	Yes	IQAC
Administrative	Yes	Collegiate Edn.	Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programs Yes No

For PG Programs Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Since the college is affiliated to University of Kerala all the reforms made by the university in terms of examinations are successfully implemented in the college.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

All Departments have Alumni Association

- ✓ **Annual Alumni meeting**
- ✓ **Invited talk from Alumni on various academic as well as career oriented topics**

6.12 Activities and support from the Parent – Teacher Association

All Departments conduct regular meetings with Parents to provide feedback about the progress of their wards. We have a well- functioning PTA and the fund generated by the PTA is utilized for the welfare of the students. We have two college buses maintained by the PTA.

6.13 Development programs for support staff

Staff regularly attend training programmes conducted by Collegiate Education Department.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Properly maintaining lawn, planting trees, rain water harvesting pits, awareness programmes on plastic free campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ❖ **Provision of laptops and Internet facility to all Departments**
 - ❖ **Field trips organised by Botany, chemistry and physics Department's**
 - ❖ **Projects/internships undertaken at the UG & PG level**
- Add on courses on**
-) **English for Communication (Dept. of English)**
 -) **Journalism & Creative Writing (Dept. of English)**
 -) **Analytical Techniques (Dept. of Chemistry)**
 -) **Electronics and Instrumentation (Dept. of Physics)**
- were conducted for the skill development of students**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

-) **The College has been reaccredited with 'B' Grade with a CGPA of 2.55 on a four point scale**
-) **Computer facility in library with internet facilities**
-) **Academic tie ups with other institutions (TBGRI)**
-) **Completion of Ladies Hostel**
-) **Departmental Tours**
-) **UGC seminar organized by the Department of English**

7.3. *Give two Best Practices of the Institution (please see the format in the NAAC Self-study Manuals)*

- 1. 'Pause and reflect'**
- 2. 'A hand to the elderly- nurturing the ones who nurtured us'**

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4. Contribution to environmental awareness / protection

- An Environmental club is functioning and following activities were performed**
-) **Seminar on Save Energy**
 -) **Rain water harvesting**
 -) **Herbal garden**

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- **ICT enabled teaching improved academic knowledge of students**
- **Inadequate internet facility cause delay in completing the project work of PG students**

8.Plans of institution for next year

-) **Infrastructure development in departments**
-) **Organising new societal benefitted extension activities**
-) **Submission of proposal for PG in Mathematics**
-) **Submission of proposal for UG programme in Zoology and Communicative English**

Name

Ms. Sunitha Rani S.P.

Name

Dr. Glory Mathew

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programmeme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programmeme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure II

Academic Calendar 2011-12

Date of opening of the College for Academic Year - 01-06-2011

Date of closing of the College for Onam holidays - 07-09-2011

Date of re-opening of the College after Onam holidays – 19-09-2011

Date of closing of the College for Christmas holidays - 22-12-2011

Date of re-opening of the College after Christmas holidays 02-02-2012

Date of Closing of the College for Summer Vacation - 30-03-2012

Working Days

I Term		II Term		III Term	
01.06.2011 to 07.9.2011		19.09.2011 to 22.12.2011		02.01.2012 to 30.03.2012	
No of Working days		No of Working days		No of Working days	
June	22				
July	21	October	18	January	20
August	19	November	19	February	19
September	14	December	14	March	19
Total	76	Total	51	Total	58
Total Working days			185		

Annexure-III

FEED BACK ANALYSIS

Analysis of Feedback from stakeholders

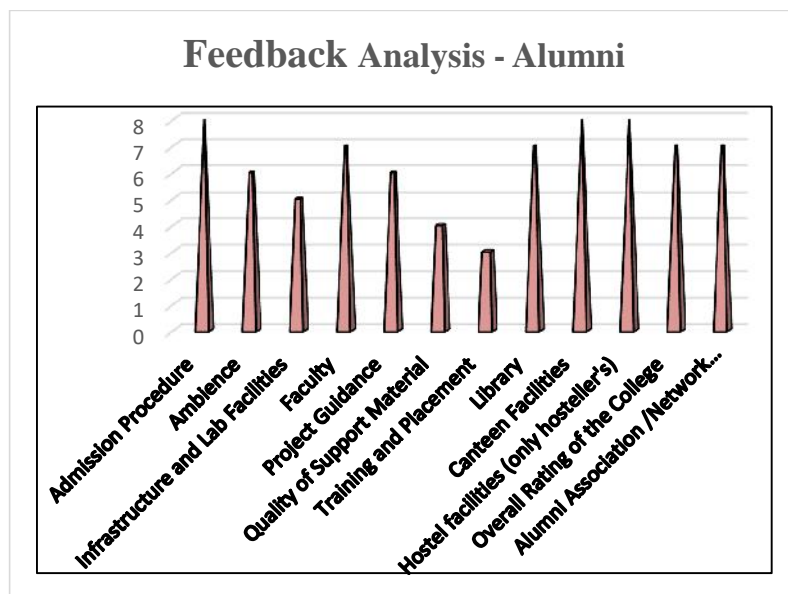
Feedback from Alumni

Alumni meet was conducted and the feedback on various criteria was obtained,

Alumni suggested to improve

-) ICT facilities in class room
-) Library journal subscriptions, magazines should be increased
-) Placement and training cell should be more active by conducting more placement orientation programmes and inviting private firms for the campus recruitments
-) Infrastructure and lab facilities enhancement in PG Departments

The analysis of feedback is shown in a five point scale as follows,

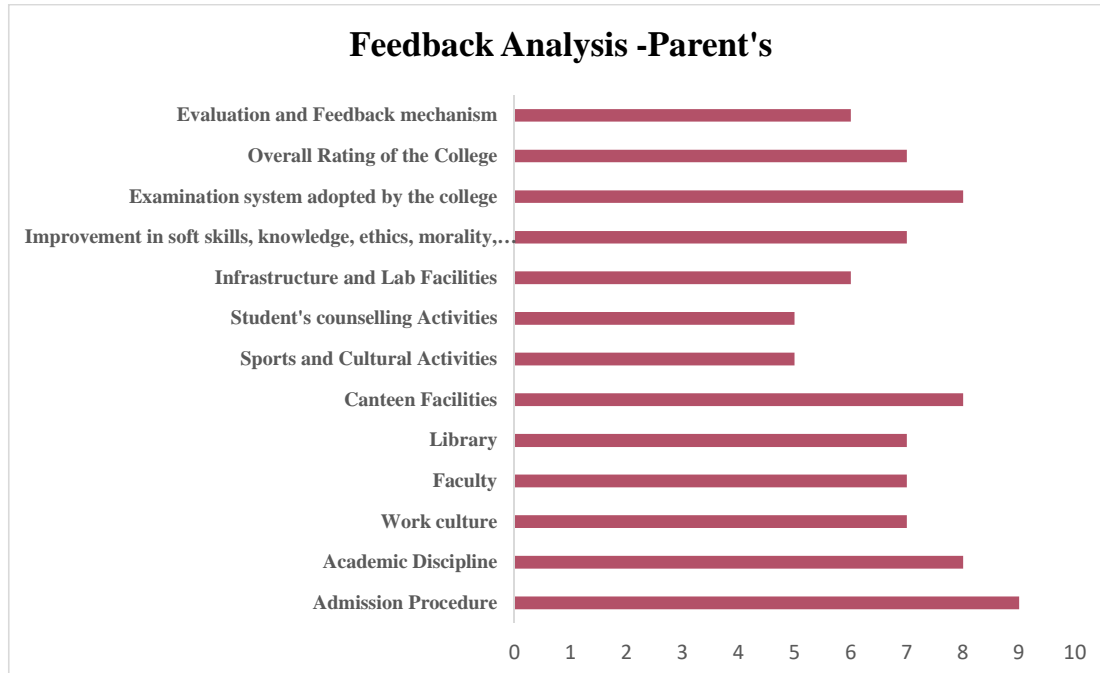


Feedback from Parent's

We collected valuable suggestion from parents on

- Admission Procedure
- Academic Discipline
- Work culture
- Faculty
- Library
- Canteen Facilities
- Sports and Cultural Activities
- Student's counselling Activities
- Infrastructure and Lab Facilities
- Improvement in soft skills, knowledge, ethics, morality, observed by you in your ward while studying in college
- Examination system adopted by the college
- Overall Rating of the College
- Evaluation and Feedback mechanism

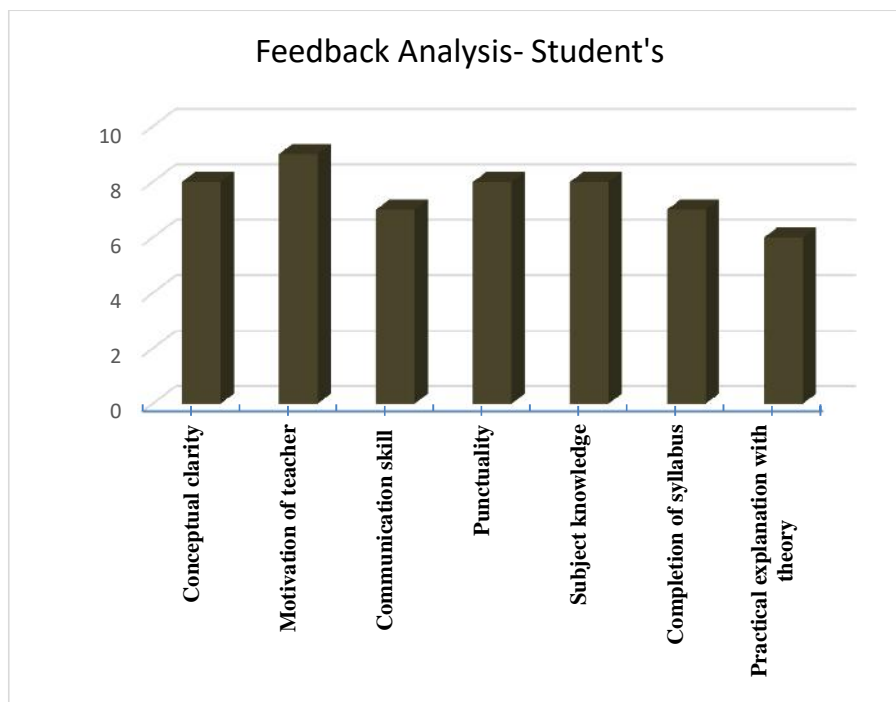
The following graph represents the Parent's feedback,



Feedback from Student's

Students gave their feedback about the teaching in the following points

- Conceptual clarity
- Motivation of teacher
- Communication skill
- Punctuality
- Subject knowledge
- Completion of syllabus
- Practical explanation with theory



Annexure- IV

Best Practice -i

1. Title: **'Pause and reflect'**.

When you find yourself on the side of majority, it's time to pause and reflect. - Mark Twain

2. Goal:

To nurture socially committed posterity with strong ethical values and emotional strength. It helps them to grow beyond the social, economic and various other limitations they face. This can invariably promote and facilitate critical and divergent thinking, views and prospects from a variety of cultures, familiarization of authors, thinkers and other great personalities from various walks of life.

3. Context:

In the present scenario of fast development students face a lot of stress. They tend to lose hope often treading to unsocial ways for solace. Students at this age group easily get inspired and motivated by good thoughts. Thought for the day provides food for generating positive thoughts thereby rejuvenating the young minds.

4. Practice:

Quotes of eminent persons is displayed in front of the administrative block which can be viewed by anyone entering the campus. The teacher who handles the first hour encourages the students to say a few words on the topic in an extempore way which shall then be concluded with a short message by the teacher her/himself.

5. Evidence of Success:

Students were motivated by the inspirational quotes of eminent personalities and they themselves collected success stories, an incentive in increasing the aspiration of students in attaining their goals.

6. Problems Encountered and Resources Required

We succeeded in exhibiting thought-provoking quotes for the students throughout the year.

Problems encountered

) Not able to exhibit during University semester examination days.

Resources Required

) More collection of books on eminent personalities, especially biographies and autobiographies.

Best Practice- ii

1. Title: **‘A hand to the elderly- nurturing the ones who nurtured us’**

2. Goal:

With the rise in elderly population, the demand for a holistic care tends to grow. Present generation is barely concerned with showing due respect and care for their parents or elders. Care for one another is an attitude that is to be grown from childhood in order to cultivate a helping mentality.

3. Context:

Most students of this age group tend to neglect the value of human relations. Even though everyday needs are met by the parents, the students fail to show due regard and affection towards them. They are not able to understand the necessity of caring the elderly and parents. A collective effort was taken by the students to show that they do care for the elderly. For this they chose to help a nearby old age home.

4. Practice:

Initiation has been taken by students by collecting old newspapers. All students were encouraged to participate by collecting old newspapers in and around their residence after which a class wise collection of newspaper was done. The bundled newspaper was taken by the ‘Bethany Old Age’ home staff and the amount collected by selling the newspapers was utilized for the welfare of aged people residing in the home.

5. Evidence of Success:

Students were much enthused to collect the newspapers and they became a part in helping and caring the aged people. This activity helped in evoking a sense of

responsibility in caring the elders of the society which in turn witnessed an increased affection of students towards their parents.

6. Problems Encountered and Resources Required

Problems encountered

-) Transportation of bulk quantity of newspapers to the campus by the students.
-) Keeping the newspapers inside the campus.

Resources Required

-) Need to implement special schemes in the campus among students to collect the materials required for the daily need of elder people