

# CHRISTIAN COLLEGE KATTAKADA

Affiliated to the University of Kerala

## AQAR 2014-2015



Thiruvananthapuram  
695572

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

AQAR for the year

2014-15

### 1.Details of the Institution

1.1 Name of the Institution

CHRISTIAN COLLEGE

1.2 Address Line 1

KATTAKADA

Address Line 2

KATTAKADA

City/Town

THIRUVANANTHAPURAM

State

KERALA

Pin Code

695572

Institution e-mail address

christiancollegektda@gmail.com

Contact Nos.

0471-2290357, 0471-2290243

Name of the Head of the Institution:

Dr. M. Snehalatha

Tel. No. with STD Code:

0471-2290357

Mobile:

8547054907

Name of the IQAC Co-ordinator:

**Smt. Sunitha Rani S.P.**

Mobile:

**9446557065**

IQAC e-mail address:

**iqacchristiancollegektda@gmail.com**

1.3 NAAC Track ID(For ex. MHCOGN 18879)

**NIL**

**OR**

1.4 NAAC Executive Committee No. &Date:

**EC/58/RAR/087**

*(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no.is available in the right corner-bottom  
of your institution's Accreditation Certificate)*

1.5 Website address:

**www.christiancollegektda.org**

Web-link of the AQAR:

**www.christiancollegektda.org/aqar.php**

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	<b>B++</b>	<b>81.75</b>	<b>2004</b>	<b>2009</b>
2	2 <sup>nd</sup> Cycle	<b>B</b>	<b>2.55</b>	<b>2012</b>	<b>March 2017</b>
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

**23.05.2003**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR\_\_ 2011-2012\_\_\_\_\_ (08/12/2017)
- ii. AQAR\_\_ 2012-2013\_\_\_\_\_ (08/12/2017)
- iii. AQAR\_\_ 2013-2014\_\_\_\_\_ (16/04/2018)
- iv. AQAR\_\_ 2014-2015\_\_\_\_\_ (16/04/2018)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid +Self Financing Totally  Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI(PhysEdu)

TEI (Edu)  Engineering  Health Science  Management

Others(Specify)

1.11 Name of the Affiliating University (for the Colleges)

**UNIVERSITY OF KERALA**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme

Yes

DST-FIST

✓

UGC-Innovative PG programmes

NIL

Any other (*Specify*)

Nil

UGC-COP Programmes

Nil

## **2.IQAC Composition and Activities**

2.1No. of Teachers

14

2.2No. of Administrative/Technical staff

1

2.3No. of students

2

2.4No. of Management representatives

2

2.5No. of Alumni

2

2. 6No. of any other stakeholder and  
community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

24

2.10No. of IQAC meetings held

3

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- **Quality enhancement in Education through Research**
- **Importance of Value Oriented Education**

2.14 Significant Activities and contributions made by IQAC

- **Green Audit was conducted**
- **Research laboratories were revamped**
- **Subscribed new research journals for the library**
- **Celebration of important days – World Environment day, Wet land day, World Ozone day, International Volunteers day and National Youth day.**
- **Environmental Awareness : Distributed teak saplings and seedlings to the students and staff on Environment day and Ozone day**
- **Promoting non teaching staff to attend in service programme conducted by Collegiate Education**
- **Student support Programme : Walk With Scholar (WWS) for gifted students & Scholar Support Programme (SSP) for academically weak students were implemented**
- **Conducted coaching classes for competitive examinations– UGC/CSIR –NET/JRF & Civil Services.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<p><b>Academic excellence - Rank holders in University of Kerala &amp; Top scorers</b></p>	<p><b>University Rank holders</b></p> <ul style="list-style-type: none"> <li>) Ms. Ancy Watson secured II rank in BSc Botany</li> <li>) Mr. Vishnu N.S secured I rank in B Com.</li> <li>) Ms. Aarathy and Ms. Anisha secured III and V rank in MSc Botany respectively</li> <li>) Ms. Rajalekshmi R.S. of III DC Mathematics secured I Rank in Diploma in Computer Applications conducted by Centre for Adult Continuing Education &amp; Extension, University of Kerala</li> </ul> <p><b>Top Scorers in departments</b></p> <ul style="list-style-type: none"> <li>) Arun R. - 79.56 %- MSc Chemistry</li> <li>) Raji R.- 87%- MSc Physics</li> <li>) Aarathy - III Rank ( 82.64%)- MSc Botany</li> <li>) Ancy Watson- II Rank (97%) - BSc Botany</li> <li>) Aravind S.S. - 94.25 %- BSc Chemistry</li> <li>) Arun Vishnu - 91.75 %- BSc Physics</li> <li>) Nisha V.G.- 90.50%- BSc Mathematics</li> <li>) Kavya S.R. - 85.75 % BSc Statistics</li> <li>) Vishnu N.S.- I Rank (94%) - B Com</li> <li>) Varsha Mohanachandran – 80%- BA Economics</li> <li>) Saramol – 70 % - BA History</li> </ul>
<p><b>Alumni</b></p>	<ul style="list-style-type: none"> <li>✓ ‘Chemiluminescence’ – Alumni of the Department of Chemistry sponsored cash awards to the top scorers of MSC and BSc Chemistry students</li> <li>✓ Database of alumni names, address and contact details were prepared</li> <li>✓ In all departments annual Alumni meetings were conducted and records were kept in departments</li> </ul>
<p><b>Library</b></p>	<ul style="list-style-type: none"> <li>✓ Research journals were subscribed in all the three PG departments from referred publishers</li> </ul>
<p><b>Research Publications/ Books</b></p>	<p><b>Research papers published in</b></p> <ol style="list-style-type: none"> <li>1. International peer- review journals – 6</li> <li>2. National peer review journals – 4</li> <li>3. International non-peer review journals – 5</li> <li>4. Nation non-peer review journal- 1</li> <li>5. e-journals – 3</li> </ol>

<p><b>Books with ISBN number, Research Journal and Magazines</b></p>	<p><b><u>Books published with ISBN number</u></b></p> <ol style="list-style-type: none"> <li>1. A book titled ‘ Keralathilae sthreshaktheekaranavum London Missionary Prasthanavum’ was published by Reviion Publications, TVPM with ISBN No. 9788192277271 in vernacular medium which was a meticulous effort of Rev. Dr. T.B. Premjith Kumar, Assistant Professor in History</li> <li>2. A book titled ‘Studies in Social Science’ was published with ISBN 9789351569343 by Dr. T. Rajesh, Assistant Professor &amp; Head in History</li> </ol> <p><b><u>Research Journal published</u></b></p> <p>‘Confluence’ a multidisciplinary journal was published</p> <p><b><u>Magazines released</u></b></p> <ol style="list-style-type: none"> <li>1. ‘Sensation’ a magazine was published by the Department of Commerce</li> <li>2. College magazine ‘Vidachollan Visammatham’ was released</li> </ol>
<p><b>Social Programs                      Awareness</b></p>	<p><b>Students organised,</b></p> <ul style="list-style-type: none"> <li>➤ A Blood donation camp was conducted on 19.4.2014 by the Department of Statistics</li> <li>➤ An awareness program on ‘Organ Donation’ was conducted by the Department of Statistics on 6.2.2015</li> <li>➤ Orphanage visit: collected lunch packets from students and distributed it among the members of the orphanage</li> <li>➤ Planted vegetable garden in the college campus</li> <li>➤ A workshop was conducted for the school children of Viswadeepthi Central School, Kattakada, Thiruvananthapuram on 'Tissue Culture' by the Department of Botany</li> <li>➤ Run for charity marathon conducted by the Department of Statistics on 6.5.2014</li> </ul>
<p><b>Preventive measures in energy conservation and environmental protection</b></p>	<ul style="list-style-type: none"> <li>✓ Incandescent lamps were replaced by Compact Fluorescent Lamps in the corridors</li> <li>✓ Minimal usage of electricity was advocated to the students and staff by displaying ‘Save Electricity Save Life’ slogan</li> <li>✓ Use of plastics inside the campus is banned</li> <li>✓ For solid waste management Vermi-compost unit was started</li> </ul>
<p><b>Reforms in Internal Examinations</b></p>	<p>Centralized Internal Examination system was introduced in the college similar to the University examination pattern. An examination monitoring committee was constituted from the faculty members to monitor the examination process. Examination papers were valued and distributed to the</p>



	students within a week. Remedial coaching is also being conducted for the weak students
Support to educationally and economically backward students	<p>) Scholar support programme (SSP) of the Kerala State Higher Education Council was started in order to enhance the learning ability of below average students and Walk With Scholar (WWS) programme to promote the ability of gifted students</p> <p>) From PTA an amount of 1,18,273 /- was given to the deserving students as charity fund, poor aid and medical fund</p> <p>) Scholarships from government</p> <ol style="list-style-type: none"> <li>1. SC/ST</li> <li>2. OBC</li> <li>3. OEC</li> <li>4. KPCR</li> <li>5. FC</li> </ol> <p><b>Endowments &amp; Meritorious Awards</b></p> <ul style="list-style-type: none"> <li>▪ Ms. Felicita Nessian Award was won by Ms. Neethu. J., top scorer in BA History</li> <li>▪ Sri. B. Arumai Raj Memorial Endowment was awarded to Nisha B.K. top scorer in BSc Mathematics</li> <li>▪ Prof. J. George Endowment was awarded to Mr. Prince S.S., Akhil S.J. (Men) and Bincy B.P (Women) the college champions in sports competition</li> <li>▪ Prof. P. Ayyappan Pillai Endowment was awarded to Ms. Raji V. secured highest marks in BSc Physics</li> <li>▪ Prof. I. Joseph Das Endowment was awarded to Nisha B.K. &amp; Mr. Arun Mohan.R. for securing the highest marks in BSc Mathematics</li> <li>▪ Prof. Bhavani Amma Endowment was awarded to Ms. Jyothi Viswanathan for securing the highest marks in BSc Chemistry</li> <li>▪ Prof. J. Stanlo Jones Endowment was awarded to Ms. Chinchu T.S. for securing the highest marks in MSc Physics</li> <li>▪ Dr. J. Selvaraj Thapas Endowment was awarded to Ms. Arya A.S. (III botany) for securing the highest mark in additional language Malayalam</li> <li>▪ Prof. Josephine Bella Endowment was awarded to Ms. Ancy S. Watson for securing the highest mark in complementary Zoology</li> <li>▪ Sri. Abraham Mammen Memorial Endowment was awarded to Ms. Raji R., for securing the highest mark in I MSc Physics</li> <li>▪ Sri. Arulappan Endowment was awarded to Mr. Shijin for securing the highest mark in MSc Chemistry</li> </ul>

	<ul style="list-style-type: none"> <li>) KNTEO Endowment was awarded to Mr. Vishnu N S (III B Com) for securing the highest marks in arts stream and Ms. Ancy S. Watson (Botany) for securing the highest marks in science stream.</li> <li>) Financial support of ₹ 28,920.00 was given to Mr. Aneesh M. the Department of History.</li> </ul>
<b>Proposal submitted under the scheme of Fund for Improvement of S &amp; T Infrastructure (FIST) in Department of Science and Technology</b>	Sanctioned an amount of ₹ 50 Lakhs by the Department of Science and Technology for all the three PG departments
<b>Awards</b>	Remya S. of II MSc Botany has received an award from Kerala State Council for Science Technology & Environment (KSCSTE) for the project 'Studies of Bryophytes '
<b>Celebration and observance of the important national and international days</b>	<b>Celebrated</b> <ul style="list-style-type: none"> <li>✓ Environment Day</li> <li>✓ Ozone Day</li> <li>✓ National Science Day</li> <li>✓ Wetland Day</li> <li>✓ World Blood Donor Day</li> <li>✓ NSS Volunteers Day</li> <li>✓ World Aids Day</li> <li>✓ Independence day</li> <li>✓ Republic day</li> </ul>
<b>Club Activities</b>	<b>Quiz Club Activities,</b> <ul style="list-style-type: none"> <li>➤ Intercollegiate quiz competition was conducted and the winners are, <ul style="list-style-type: none"> <li>) Mar Ivanios College, TVPM- I Prize</li> <li>) Mother Theresa College, Killy, Kattakada - II Prize</li> <li>) Christian College Kattakada – III Prize</li> </ul> </li> </ul>
<b>Seminars/ Invited talks</b>	<ul style="list-style-type: none"> <li>) A one day seminar along with an exhibition was organized by the department of Botany on 25<sup>th</sup> and 26<sup>th</sup> September 2014 in connection with the ozone day celebrations. The focal theme was 'ozone layer protection, the mission goes on'. Dr. Abhilash R., Assistant Professor in Zoology, St. John's College, Anchal was the resource person.</li> <li>) A special talk on 'Introduction to Fractals' was organized by the department of mathematics on 10.03.2015. Mr. Jomy Punalal, Assistant Professor, Department of Mathematics, University college, Trivandrum was the resource person.</li> </ul>

	<ul style="list-style-type: none"> <li>) The Department of Zoology organized a talk on 11.03.2015. The topic was 'personality development'. Dr. K.G. Mohan, Professor (Rtd), Department of Zoology, Christian College, Kattakada was the resource person</li> <li>) A seminar was organized on 'Python Programming' by the Department of Physics on 12.3.2015. Dr. Bensitha Wilson, Assistant Professor, Lourde Matha College, was the resource person</li> <li>) A talk on 'Applied Bioinformatics' was organized by the Department of Botany on 25.03.2015. Ms. Rani, Research Scholar, Dept. Of Computational Biology and Bioinformatics, University of Kerala was the resource person.</li> <li>) Seminar on the topic 'Entrepreneurship Development' was organised by the Department of Commerce. Dr. George, Assistant Professor in Commerce, Mar Ivanios College was the resource person</li> </ul>
Promoting students in participating intercollegiate quiz competitions, debates, science fairs etc	<ul style="list-style-type: none"> <li>➤ Anju S.S. of Department of Physics won I prize in Inter Collegiate Elocution Competition organised by College of Education, Parassala, TVPM conducted on 11.6.2014</li> <li>➤ Conducted Bishop Most Rev. I. Yesudasan Memorial intercollegiate quiz competition</li> </ul>
Sports and Games	<ul style="list-style-type: none"> <li>➤ Annual Athletic Meet and games was conducted for the students</li> <li>➤ Intercollegiate Cricket Tournament</li> <li>➤ Championship in University of Kerala Wrestling competition conducted by the University of Kerala</li> <li>➤ Intercollegiate Kho-Kho tournament was organised in LNCPE, Kariavattom on 7-9 August 2014</li> </ul>
NCC activities and achievements	<p><b>Activities</b></p> <ul style="list-style-type: none"> <li>➤ Independence day was celebrated by flag hosting and conducted parade Dr. G.J. Shyju, Assistant Professor in Physics delivered a talk on 'Secularism in the current socio political scenario'</li> <li>➤ Republic day was celebrated by flag hosting and parade by 1(K) Girls Bn NCC TVPM and 4(K) Bn NCC Neyyattinkara. Mr. Stanly John, Principal, PRWHSS, Kattakada delivered a special talk</li> <li>➤ World Environment day was celebrated on 5.6.2014 and distributed seedlings to the students and staff</li> </ul> <p><b>Achievements,</b></p> <ul style="list-style-type: none"> <li>➤ Neethu Das V.M., II DC History, participated in the Army Attachment Camp conducted at Pangode, TVPM</li> </ul>

	<ul style="list-style-type: none"> <li>➤ Nisha Mol P., II DC Economics, participated in the Army Attachment Camp conducted at Pangode, TVPM</li> <li>➤ Nisha Mol P., II DC Economics, participated in ISC-IGC conducted at Kozhikode</li> <li>➤ Neethu Das V.M., II History, participated in the Trekking Camp, Conducted at Darjeeling</li> <li>➤ Nisha Mol P., II History, participated in the Trekking Camp, Conducted at Darjeeling</li> <li>➤ Anchu V., II DC Economics, participated in the Army Attachment Camp-19 JAKRIF at Pangode, TVPM</li> <li>➤ Vijithra V.C., II DC Economics, participated in the Army Attachment Camp-19 JAKRIF at Pangode, TVPM</li> <li>➤ Anchu O.C., III B Com, IGC RDC participated at Thankassery, Kollam</li> <li>➤ Anchu O.C., III B Com, IGC RDC participated at Ramavarmapuram</li> <li>➤ Anchu O.C., III B Com, participated in National Integration Camp, Udaipur, Rajasthan</li> <li>➤ Anchu V., II DC Economics participated in RCTC Camp in Gwalior, Madhya Pradesh</li> </ul>
NSS activities	<ul style="list-style-type: none"> <li>) 'Adukkalathottams' in Thottambara village (500 filled grow bags were distributed in houses of the village)</li> <li>) World Environment day was celebrated by planting 750 seedlings inside the campus and distributed 500 to the students and staff</li> <li>) An invited lecture was organized on World Blood Donor day on 14<sup>th</sup> June 2014 about the importance of blood donation</li> <li>) On 8.8.2014 an awareness programme on blood donation was conducted, Mr. Lal Kalakar famous magician brought out the importance of blood donation to the students through magic</li> <li>) A voluntary blood donation camp was organised and 67 students donated blood</li> <li>) A free medical check up camp was conducted for the students by the eminent doctors of Dr. SMCSI Medical College, Karakonam</li> <li>) An Environmental study tour was conducted on 17.08.2014</li> <li>) A seminar was conducted on 'Student Life and Media Addiction' on 19.09.2014 Dr. Anil was the resource person (215 volunteers attended)</li> <li>) Conducted awareness programmes on <ul style="list-style-type: none"> <li>✓ Drug addiction</li> <li>✓ HIV/AIDS</li> </ul> </li> <li>) In association with 'Neem Green Kerala' our students planted 75 neem saplings near the classroom to refresh the surrounding environment</li> </ul>

	<ul style="list-style-type: none"> <li>) On 26.9.2014 our students collected fund for Kashmir flood relief and paid to the University of Kerala</li> <li>) Students took initiative to clean the taluk hospital campus of Kattakada on 2.10.2014 and Parassala government hospital on 27.10.2014</li> <li>) Dr. Ambli delivered a lecture on 1.11.2014 on the topic ‘The importance of Agriculture and Production’</li> <li>) As an initiative of Government of Kerala programme named ‘Entae Adukalathottam’, our students distributed 1000 vegetable saplings in grow bags to 200 houses of Thottampara ward</li> <li>) An AIDS awareness class was conducted for the public in Apsara tuition centre, Kattakada by Dr. N. Shaji</li> <li>) Food packets were collected from the students and distributed among the patients of taluk hospital on 10.02.2015</li> <li>) Celebrated women’s day on 8.03.2015</li> <li>) An orphanage was visited and food packets collected from the students were distributed to the inmates on 21.03.2015</li> <li>) Home for homeless- A house was newly built for a deserving family</li> </ul>
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*\* Attach the Academic Calendar of the year as Annexure.*

15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

**Annexure III**

## Part – B

### Criterion – I

#### 1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	3	NIL	NIL	NIL
UG	9	NIL	NIL	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	3	NIL	NIL	NIL
Diploma	4	NIL	NIL	NIL
Certificate	3	NIL	NIL	NIL
Others	1	NIL	NIL	NIL
<b>Total</b>	<b>23</b>			
Interdisciplinary	NIL	NIL		
Innovative	NIL	NIL		

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders\*Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback: Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**In CBCS, Weightage system was changed to marking system**

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, BSc Zoology course started with a student strength of 32

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	<b>55</b>	<b>38</b>	<b>16</b>	<b>0</b>	<b>1</b>

faculty

2.2 No. of permanent faculty with Ph.D.

**22**

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
<b>3</b>	<b>3</b>	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

**7**

**0**

**0**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	<b>3</b>	<b>26</b>	<b>14</b>
Presented papers	<b>0</b>	<b>14</b>	<b>2</b>
Resource Persons	<b>0</b>	<b>0</b>	<b>15</b>

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **ICT enabled learning process is encouraged**
- **Conducted remedial teaching to the weak students and tutorial system was adopted**
- **Interactive learning through**
  - ✚ **field trips**
  - ✚ **study tours**
  - ✚ **industrial visits**
  - ✚ **group discussions**
  - ✚ **Intercollegiate quiz competition**
  - ✚ **workshops and academic seminars**

2.7 Total No. of actual teaching days during this academic year

**186**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

4      0      0

2.10 Average percentage of attendance of students

85

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
<b>UG</b>	<b>323</b>	<b>5.57</b>	<b>24.76</b>	<b>29.72</b>	<b>16.71</b>	<b>72.84</b>
<b>PG</b>	<b>37</b>	<b>18.91</b>	<b>70.27</b>	<b>0</b>	<b>0</b>	<b>89.73</b>

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

**Feedback collected from students and analysis was done**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	<b>9</b>
UGC – Faculty Improvement Programme	<b>2</b>
HRD programmes	<b>2</b>
Orientation programmes	<b>3</b>
Faculty exchange programme	<b>0</b>
Staff training conducted by the university	<b>0</b>
Staff training conducted by other institutions	<b>0</b>
Summer / Winter schools, Workshops, etc.	<b>9</b>
Others	<b>2</b>

2.14 Details of Administrative and Technical staff



Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	<b>11</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
Technical Staff	<b>8</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

**To strengthen the research facilities of PG departments proposal were submitted to DST under FIST program**

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	<b>3</b>	<b>1</b>	<b>1</b>	<b>0</b>
Outlay in Rs. Lakhs	<b>11.41</b>	<b>7.54</b>	<b>50</b>	<b>0</b>

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	<b>4</b>	<b>7</b>	<b>1</b>	<b>2</b>
Outlay in Rs. Lakhs	<b>3.85</b>	<b>7.90</b>	<b>1.00</b>	<b>7.00</b>

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	<b>6</b>	<b>4</b>	<b>0</b>
Non-Peer Review Journals	<b>5</b>	<b>1</b>	<b>3</b>
e-Journals	<b>3</b>	<b>0</b>	<b>0</b>
Conference proceedings	<b>0</b>	<b>0</b>	<b>0</b>

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	<b>2014-2019</b>	<b>DST-FIST</b>	<b>50,00,000</b>	-
Minor Projects	<b>2014-2016</b>	<b>UGC</b>	<b>95,000</b>	<b>72,500</b>
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	<b>50, 95,000</b>	<b>72,500</b>

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  DST-FIST    
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	<b>0</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>17</b>
Sponsoring agencies		<b>UGC</b>	<b>Kerala State Council for Science Technology &amp; Environment (KSCSTE)</b>		<b>PTA</b>

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency	<b>72,500</b>	From Management of University/College	<b>Nil</b>
Total	<b>72,500</b>		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
1	1	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution  
who are Ph.D. Guides  
and students registered under them

<b>2</b>
<b>6</b>

3.19 No. of Ph.D. awarded by faculty from the Institution

<b>Nil</b>
------------

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	<b>1</b>	SRF	<b>NIL</b>	Project Fellows	<b>NIL</b>	Any other	<b>NIL</b>
-----	----------	-----	------------	-----------------	------------	-----------	------------

3.21 No. of students Participated in NSS events:

University level	<b>117</b>	State level	<b>Nil</b>
National level	<b>Nil</b>	International level	<b>Nil</b>

3.22 No. of students participated in NCC events:

University level	<b>106</b>	State level	<b>Nil</b>
National level	<b>10</b>	International level	<b>Nil</b>

3.23 No. of Awards won in NSS:

<b>Nil</b>
------------

University level  State level  
 National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
 National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
 NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ) **‘Adukkalathottams’ in Thottambara village (500 filled grow bags were distributed in houses of the village)**
- ) **World Environment day celebrated by planting 750 seedlings inside the campus and distributed 500 to the students and staff**
- ) **An invited lecture was organized on World Blood Donor day on 14<sup>th</sup> June 2014 about the importance of blood donation**
- ) **On 8.8.2014 an awareness programme on blood donation was conducted, Mr.LalKalakar famous magician brought out the importance of blood donation to the students through magic**
- ) **A voluntary blood donation camp was organised and 67 students donated blood**
- ) **A free medical checkup camp was conducted for the students by the eminent doctors of Dr. SMCSI Medical College Karakonam**
- ) **An Environmental study tour was conducted on 17.08.2014**
- ) **Seminar conducted on ‘Student Life and Media Addiction’ on 19.09.2014, Dr.Anilal was the resource person (215 volunteers attended)**
- ) **Conducted awareness programmes on**
  - ✓ **Drug addiction**
  - ✓ **HIV/AIDS**
- ) **In association with ‘Neem Green Kerala’ our students planted 75 neem saplings near the classroom to refresh the surrounding environment**

- ) On 26.9.2014 our students collected fund for Kashmir flood relief and paid to the University of Kerala
- ) Students took initiative to clean the Taluk hospital campus of Kattakada on 2.10.2014 and Parassala government hospital on 27.10.2014
- ) Dr. Ambli delivered a lecture on 1.11.2014 on the topic ‘The importance of Agriculture and Production’
- ) As an initiative of Government of Kerala programme named ‘EntaeAdukalathottam’, our students distributed 1000 vegetable saplings in grow bags to 200 houses of Thottampara ward
- ) An AIDS awareness class was conducted for the students of Apsara tuition centre, Kattakada by Dr. N. Shaji
- ) Food packets were collected from the students and distributed among the patients of taluk hospital on 10.02.2015
- ) Celebrated women’s day on 8.03.2015
- ) An orphanage was visited and food packets collected from the students were distributed to the members on 21.03.2015

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<b>22.86 acres</b>	<b>Nil</b>	<b>Nil</b>	<b>22.86 acres</b>
Class rooms	<b>45</b>	<b>Nil</b>	<b>Nil</b>	<b>45</b>
Laboratories	<b>12</b>	<b>Nil</b>	<b>Nil</b>	<b>12</b>
Seminar Halls	<b>1</b>	<b>Nil</b>	<b>Nil</b>	<b>1</b>
No. of important equipments purchased ( 1-0 lakh) during the current year.		<b>Photocopying machine</b>	<b>PTA</b>	<b>1</b>
		<b>Purchase of Computers</b>	<b>PTA</b>	<b>5</b>
Value of the equipment purchased during the year (Rs. in Lakhs)		<b>2.28</b>		
Others				

#### 4.2 Computerization of administration and library

**Partially computerization of administration and library was done**

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs)	No.	Value (Rs)	No.	Value (Rs)
Text Books	<b>29625</b>	<b>5505917</b>	<b>145</b>	<b>51902</b>	<b>29770</b>	<b>5557819</b>
Reference Books	<b>1909</b>	<b>984725</b>	<b>96</b>	<b>33243</b>	<b>2005</b>	<b>1017968</b>
e-Books	-	-	-	-	-	-
Journals	<b>25</b>	<b>25600</b>	<b>11</b>	<b>21600</b>	<b>36</b>	<b>47200</b>
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	<b>230</b>	<b>20</b>	<b>20</b>	-	<b>250</b>	-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	<b>77</b>	<b>28</b>	<b>10</b>	-	-	<b>6</b>	<b>29</b>	<b>4</b>
Added	<b>16</b>	-	<b>1</b>	<b>10</b>	-	<b>2</b>	-	<b>3</b>
Total	<b>93</b>	<b>28</b>	<b>11</b>	<b>10</b>	-	<b>8</b>	<b>29</b>	<b>7</b>

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

**Nil**

4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	2.2
iii) Equipments	Nil
iv) Others	5.67
<b>Total :</b>	<b>7.88</b>

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ✓ IQAC organized Orientation classes for the students in the beginning of the academic year
- ✓ IQAC ensures availing scholarships to all reserved category students on time
- ✓ Xerox facility with in the library
- ✓ Student IQAC ensures participation of students in curricular and co-curricular activities
- ✓ Functioning of Anti-Ragging cell
- ✓ Additional Skill Acquisition programme (ASAP) has been implemented for the students

5.2 Efforts made by the institution for tracking the progression

**Record of marks were kept in the department. PTA meetings were held immediately after the internal examinations to get the feedback of parent**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
323	37		

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
438	36.22

Women

No	%
771	63.77

Demand ratio:1:72 Dropout %: 1.75

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
392	177	21	490		1230	229	190	20	636		1209

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

**Students are being trained for appearing in Competitive Examinations such as Banking Service, SSC, PSC, Railway Recruitment etc**

No. of students beneficiaries

54

5.5 No. of students qualified in these examinations

NET 3 ET/SLET GATE 0 CAT 0 0  
IAS/IPS etc 0 State PSC 1 UPSC 3 Others 10

5.6 Details of student counselling and career guidance

- **Prof. Prasanna K. Mathew and Rev. Dr. T.B. Premjith Kumar were assigned as counsellors for the students**
- **The Career Guidance Cell (CGC) organises programme to get wide spread knowledge on various opportunities in higher education. This Cell is an initiative of a group of faculty in our college. The main objective of this cell is to provide necessary information to the economically backward students to achieve proper goal in education and career.**

No. of students benefitted

42

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil



5.8Details of gender sensitization programmes

**Women cell has conducted periodic discussions on women empowerment**

5.9Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 177 National level 5 International level Nil

No. of students participated in cultural events

State/ University level 15 National level Nil International level Nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 9 National level Nil International level Nil

Cultural: State/ University level 35 National level Nil International level Nil

5.10Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	<b>PTA</b>	✓ <b>Poor Aid fund &amp; Medical aid - 41250/-</b> ✓ <b>Charity fund – 33500/-</b> ✓ <b>Sports fund- 43523/-</b>
Financial support from government Financial support from government ✓ KPCR ✓ OBC ✓ OEC ✓ SEBC ✓ SC ✓ ST ✓ FC	<b>846</b>	<b>Fee concession</b>
Financial support from other sources	<b>1</b>	<b>28,920/-</b>

J Department of History		Medical Aid to Mr. Aneesh M.,
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level	Nil	National level	Nil	International level	Nil
Exhibition: State/ University level	1	National level	Nil	International level	Nil

5.12 No. of social initiatives undertaken by the students 21

5.13 Major grievances of students (if any) redressed: Nil

## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

**The college commits to maintain high educational standards to foster and inspire student success and to equip students for diverse job opportunities. By ensuring strong leadership and distinguished faculty to elevate the college to a centre for excellence, we create a enriched learning environment that empowers our rural students to transform their lives. Managed by the society for Higher Education of the CSI South Kerala Diocese, the college avows to uplift the rural neighbourhood socially and economically, by providing the youth opportunities of higher education. The curriculum that covers humanities, science, technology and commerce, provides the students of this developing area with the knowledge and expertise that are imperative for self-development. The major concern of the college include imparting quality education and training to the students and guiding them to be responsible citizens who are conscious in affirming their commitment to God, the society and humanity.**

6.2 Does the Institution has a management Information System

**Yes, College governing council**

- ✓ **College staff council includes HOD 's and elected members with principal as the president**
- ✓ **For the smooth and effective functioning of the College, interactions are made with stakeholders comprising**
  - ) **Faculty**
  - ) **Parents**
  - ) **Alumni**
  - ) **Students**
- ✓ **Feedback received from faculty, students, alumni and other stake-holders are considered for continuous review which is relevant to the changing needs of higher education.**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

**Since the college follows curriculum of Kerala University there is little scope in internal curricular designing. Since the college follows curriculum of Kerala University there is little scope in internal curricular designing. A curriculum committee functioning properly by conducting periodic discussion and informs to the academic bodies of the University.**

6.3.2 Teaching and Learning

- ) **Term-wise allocation of syllabus, assignments, contents and fix dates for the term-end tests and prepare the academic calendar of that session.**
- ) **The departments organize student's seminars, quiz, contests etc.**
- ) **Project work and dissertation work**
- ) **Field trip and Industrial Visit**
- ) **Result analysis and remedial coaching**

6.3.3 Examination and Evaluation

**Semester system with continuous evaluation is followed. In each semester two internal examinations were conducted to evaluate the performance of the students. Second internal exam was conducted as model exam. The answer scripts are valued and issued to the students and for the below average students remedial classes were conducting regularly.**

#### 6.3.4 Research and Development

- **During this academic year 6 international and 4 national publications were published in peer review journals. 5 international and 1 national publications were published in non- peer review journals**
- **Faculty attended 3 international conferences and 26 national level conferences. Fourteen national level presentations and 2 state level presentations conferences.**
- **One major project & five minor projects were sanctioned by the Government funding agencies.**
- **A proposal for major project under FIST-DST was submitted**
- **Nine faculty members participated in refresher courses and three in orientation programmes**
- **Two faculty members were benefited under Faculty Improvement Program and nine attended summer/winter school**

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- 1. Infrastructure has been improved in all departments.**
- 2. New journals were subscribed and books were purchased**
- 3. Annual budgetary allocation is made available to each department for purchasing equipment, books and reference books.**
- 4. Ten computers were installed with internet facility in Library**

#### 6.3.6 Human Resource Management

**The human resource of the college is managed in a free and democratic manner.**

- ❖ **As per the University Statutes a Student's Union is functioning with elected members.**
- ❖ **Staff Council discusses relevant matters regarding teaching and non-teaching staff.**
- ❖ **A governing body manages and improves the total human resource of the college.**

#### 6.3.7 Faculty and Staff recruitment

**Faculty and staff are recruited transparently as per Government/ University norms. Selection committee includes Government nominee, University subject expert, management nominee, Head of the Department and Head of the Institution**

### 6.3.8 Industry Interaction / Collaboration

**End semester projects of PG students were carried out in collaboration with**

- 1. Vikram Sarabhai Space Centre (VSSC)**
- 2. Centre for Earth Science & Studies (CESS)**
- 3. National Institute for Interdisciplinary Science and Technology (NIIST)**
- 4. Jawaharlal Nehru Tropical Botanic Garden & Research Institute (JNTBGRI)**

### 6.3.9 Admission of Students

**\*Admission is strictly on the basis of merit. All rules & regulations, seat reservation policy of University of Kerala and government are maintained. Students were admitted based on merit allotted through online admission system by the University**  
**\* College give prospectus at the time of admission to the students, where students know the information about fees structure.**

### 6.4 Welfare schemes for

Teaching faculty	<ul style="list-style-type: none"><li>✓ <b>Group insurance</b></li><li>✓ <b>Employees Co-Operative Society</b></li><li>✓ <b>Accidental Insurance Schemes</b></li><li>✓ <b>Provident Fund</b></li><li>✓ <b>Festival Advance</b></li><li>✓ <b>Pension Schemes</b></li><li>✓ <b>Gratuity</b></li></ul>
Non teaching staff	<ul style="list-style-type: none"><li>✓ <b>Group insurance</b></li><li>✓ <b>Employees Co-Operative Society</b></li><li>✓ <b>Accidental Insurance Schemes</b></li><li>✓ <b>Provident Fund</b></li><li>✓ <b>Festival Advance</b></li><li>✓ <b>Pension Schemes</b></li></ul>
Students	<ul style="list-style-type: none"><li>✓ <b>Accidental Benefit Schemes</b></li><li>✓ <b>Government Scholarships</b></li><li>✓ <b>Students Endowment Scheme</b></li><li>✓ <b>Award/Prize.</b></li></ul>

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Collegiate Edn.	Yes	IQAC
Administrative	Yes	Collegiate Edn.	Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

**Since the college is affiliated to University of Kerala all the reforms made by the university regarding examinations are being successfully implemented in the college.**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**Not Applicable**

6.11 Activities and support from the Alumni Association

- ✓ **All departments have Alumni Association and experts conducted classes**
- ✓ **Alumni meetings are being conducted in all departments**

6.12 Activities and support from the Parent – Teacher Association

**All Departments conduct regular meetings with Parents to provide feedback about the progress of their wards. We have a well-functioning PTA and the fund generated by the PTA is utilized for the welfare of the students. We have two college buses maintained by the PTA.**

6.13 Development programmes for support staff

**Regularly attend the training programmes conducted by the Collegiate Education Department.**

6.14 Initiatives taken by the institution to make the campus eco-friendly

**Properly maintaining lawn, planting trees, rain water harvesting pits, awareness programmes on plastic free campus, waste management, maintaining botanical garden**

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

) **Improvement of Sports and infrastructure facilities from UGC Grant**  
) **Renovation of stadium in the college**  
) **Proper maintaining of Botanical garden**  
) **A journal titled ‘Confluence’ was started having research papers from both arts and science streams**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

**Centralized internal examination system was introduced in the college in accordance with the University examination model**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**1. Know a plant a day**  
**2. Home for Homeless**

*\*Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

**An Environmental club is functioning and the following activities were performed**

) **Seminars**  
) **Rain water harvesting pit**  
) **Herbal garden**

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p><b>Strengths:</b></p> <ul style="list-style-type: none"><li>) <b>Faculty Profile</b></li><li>) <b>Serves the students of socially and economically backward</b></li><li>) <b>Major &amp; minor research projects</b></li><li>) <b>PG courses</b></li></ul> <p><b>Weakness:</b></p> <ul style="list-style-type: none"><li>) <b>Lack of digital library</b></li><li>) <b>Limited toilet facilities</b></li><li>) <b>Less infrastructure</b></li></ul> <p><b>Opportunities:</b></p> <ul style="list-style-type: none"><li>) <b>Coaching classes for competitive examinations – UGC/CSIR –NET/JRF &amp; Civil Services</b></li><li>) <b>Research centre</b></li></ul> <p><b>Threats :</b></p> <ul style="list-style-type: none"><li>) <b>Socio economic changes is not rapid since the college is situated in a rural area</b></li></ul>
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**8. Plans of institution for next year**

<ul style="list-style-type: none"><li>) <b>Submission of project proposal to augment PG departments under the scheme of Selective Augmentation of Research &amp; Development (SARD) of Kerala State Council for Science Technology &amp; Environment (KSCSTE).</b></li><li>) <b>Setting up of Instrumentation labs for PG departments from DST, FIST fund</b></li></ul>
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Name **Dr. M. Snehalatha**

Name **Smt. Sunitha Rani S.P.**

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*



**Annexure I**

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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## Annexure II

### Academic Calendar 2014-15

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Date of opening of the College for Academic Year	- 02-06-2014
Date of closing of the College for Onam holidays	- 05-09-2014
Date of re-opening of the College after Onam holidays	- 16-09-2014
Date of closing of the College for Christmas holidays	- 19-12-2014
Date of re-opening of the College after Christmas holidays	- 30-12-2014
Date of Closing of the College for Summer Vacation	- 31-03-2015

#### Working Days

I Term		II Term		III Term	
02.06.2014 to 05.9.2014		06.09.2014 to 30.12.2014		30.12.2014 to 31.03.2015	
No of Working days		No of Working days		No of Working days	
June	21	September	11	December	2
July	22	October	20	January	21
August	20	November	19	February	19
September	5	December	15	March	22
<b>Total</b>	<b>68</b>	<b>Total</b>	<b>65</b>	<b>Total</b>	<b>64</b>
<b>Total Working days</b>			<b>197</b>		

Annexure-III  
**INTERNAL QUALITY ASSURANCE CELL**  
**Christian College Kattakada**  
**Thiruvananthapuram- 695524, Kerala**

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No. IQAC/2013/01

Dated: 24.3.2015

**ACTION TAKEN REPORT**

On the decisions of the second IQAC meeting held on 20.3.2015 the following actions were taken.

1. Implementation of FIST fund to purchase equipment's and to set up networking lab
2. Criteria wise sub committees were assigned with conveners for the active involvement of faculty to prepare AQAR and the plan of action for the next academic year 2015-16
3. Committee evaluated the quality improvement of faculty on the basis of participation in seminars/conferences/orientation/ refresher/ summer-winter schools and decided to encourage them for participation and presentation in national and international seminars/ conferences etc.
4. Regular Alumni meetings and feedback of parents should be collected and recorded properly in time

IQAC Co-ordinator

Principal

Annexure-IV  
**FEED BACK ANALYSIS**  
**Christian College Kattakada**  
**Thiruvananthapuram- 695524, Kerala**

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Analysis of Feedback from stakeholders

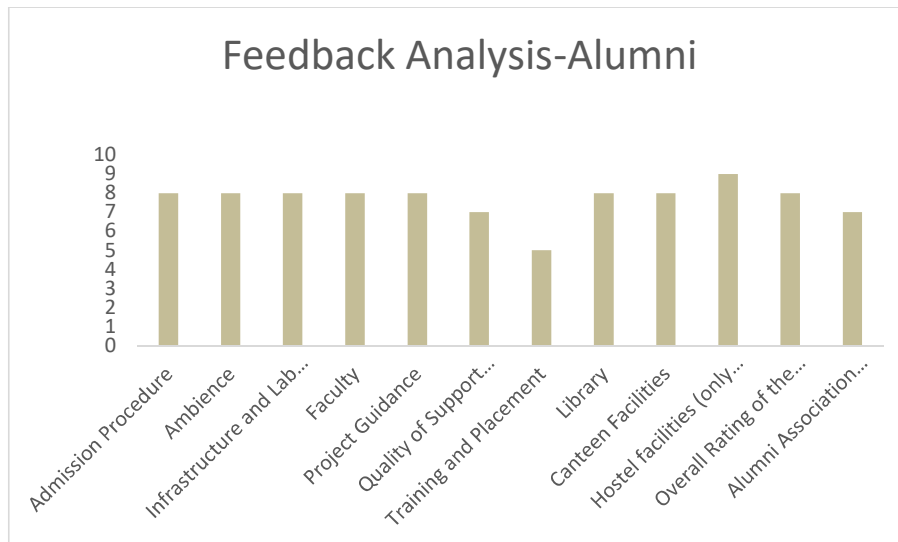
**Feedback from Alumni**

Alumni meet was conducted and the feedback on various criteria was obtained,

Alumni suggested to improve

- ) ICT facilities in class room
- ) Library journal subscriptions, magazines should be increased
- ) Placement and training cell should be more active by conducting more placement orientation programs and inviting private firms for the campus recruitments
- ) Infrastructure and lab facilities enhancement in PG Departments

The analysis of feedback is shown in a five point scale as follows,

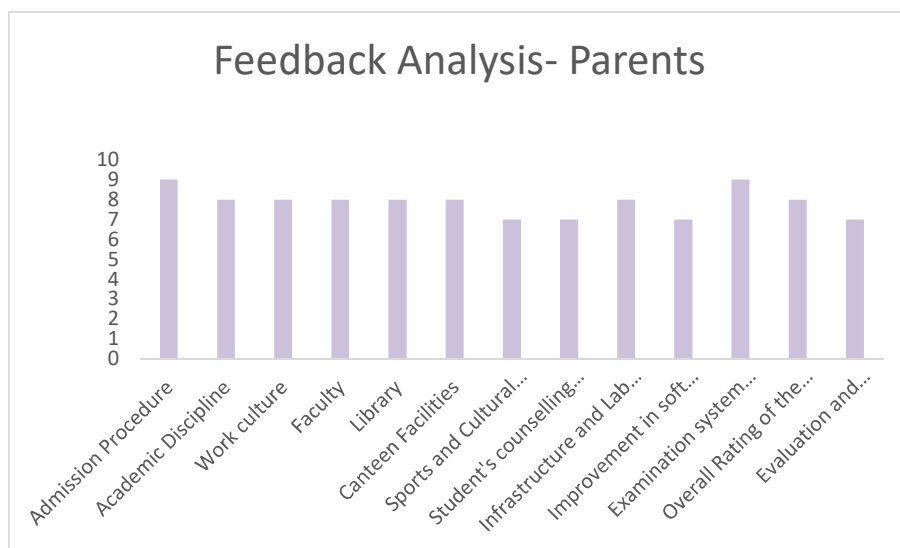


**Feedback from Parent's**

We collected valuable suggestion from parents on

- Admission Procedure
- Academic Discipline
- Work culture
- Faculty
- Library
- Canteen Facilities
- Sports and Cultural Activities
- Student's counselling Activities
- Infrastructure and Lab Facilities
- Improvement in soft skills, knowledge, ethics, morality, observed by you in your ward while studying in college
- Examination system adopted by the college
- Overall Rating of the College
- Evaluation and Feedback mechanism

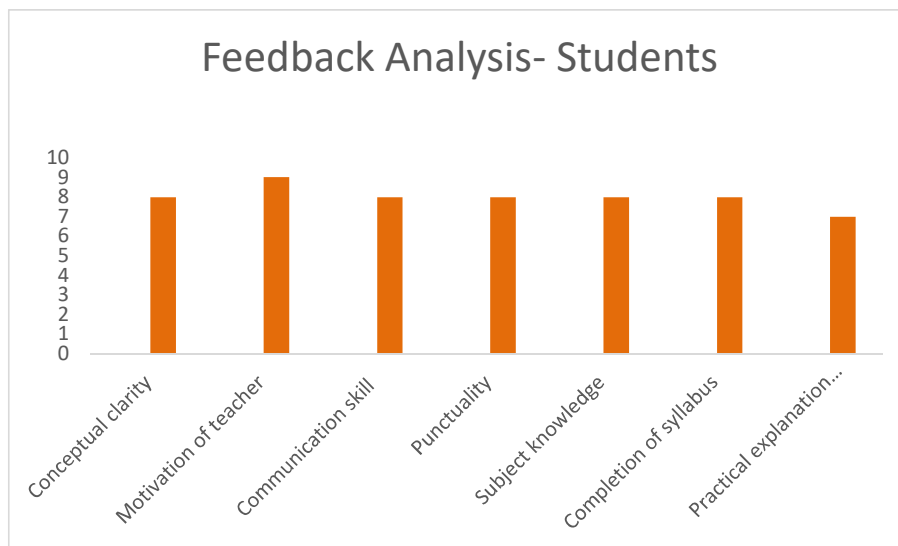
The following graph represents the Parent's feedback,



## **Feedback from Student's**

Students gave their feedback about the teaching in the following points

- Conceptual clarity
- Motivation of teacher
- Communication skill
- Punctuality
- Subject knowledge
- Completion of syllabus
- Practical explanation with theory



## **Annexure- V**

### **Best Practices -i**

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1. Title: *Home for Homeless*

2. Goal:

To build a house with the help of students and staff

3. Context:

A houseless family was chosen and instructions were given to the students to collect money and materials for building the house

4. Practice:

Students were jointly involved in building a house for a poor family

5. Evidence of Success:

Students could complete building the house

6. Problems Encountered and Resources Required

Problems encountered

) Involvement of all students

) Material collection

Resources Required

) Opening up new schemes to get monetary aids

## Best Practices -ii

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1. Title : 'Know a plant a day'
2. Goal

Plants are rich source of bioactive compounds. Ayurveda drugs provide minimal side effects. Continuous use of herbal medicine based on the view of Hippocrates 'Food thy bethe medicine'helps the generation to minimize the side effects of allopathic drugs and thereby turn towards nature.

3. Context

To be aware of the medicinal values& uses of different plantspecies present inside the campus.

4. Practice

Every day one authenticated plant was selected & collected from the campus under the guidance of the faculty of the Dept. of Botany. The plant is displayed in two different places in the campus,

At the entrance of the Science block and in front of the Library

A flannel board is fixed. On the flannel board the following details of the plant is exhibited.

- i. Name of the plant ( common name & scientific name)
- ii. Medicinal use of the plant.
- iii. Occurrence & durability.

Post graduate students of Botany took the initiative to exhibit new plants daily.

5. Evidence of Success:

Both the students and the staff are aware of the sources of medicinal plants in and around the campus.

6. Problems Encountered and Resources Required

Problems encountered

) Lack of research article about the plants



## Resources Required

- ) Books on the medical use of different plants species